



## Model Health and Safety Risk Assessment

<b>Academy / School</b>		Leigh Academies Trust			<b>Assessment No.</b>			
<b>Site</b>		Marden Primary Academy	<b>Location</b>		Goudhurst Road, Marden TN12 9JX			
<b>Subject of Assessment</b>		COVID-19 academy employees, students and pupils						
<b>Assessed by</b>		Tracy Thomas	<b>Date</b>		13..7.2020	<b>Review date</b>		On regular basis and when changes occur
<b>Details of workplace/activity</b>		Teaching staff responsible for curriculum based music lessons				<b>Persons Affected</b> <i>(Who may be harmed)</i>		
						Academy employees, students, pupils		
<b>Hazards and Risks</b>			<b>Control Measures</b>			<b>Risk Level</b> <i>(Very High, High, Medium, Low)</i>	<b>Further Actions</b> <i>√IX</i> <i>(If √ See Actions)</i>	
1.	National guidelines are updated regularly and school lapses in following advice		<p>The Trust has the most recent information from Government guidance, and this is communicated to academy principals and then to staff within the academy</p> <p>Principals and all employees to comply with LAT policy, procedures and risk assessment and to ensure all students, pupils are following policy and procedures</p> <p>Any change in information to be shared with all staff and passed on to parents</p>			Low	Continue to comply with Government guidance	

2..	Staff and pupils may be exposed to COVID-19 infection during singing and chanting and when playing musical instruments	<p>Limiting group sizes to no more than 15 students and ensure effective physical distancing is in place between pupils and between pupils and staff.</p> <p>Spaces utilised for one to one tuition or small group / band performance activities will be carefully considered, with the small peripatetic spaces with limited ventilation not being used.</p> <p>Wherever possible some lessons should be conducted outside, weather and availability of outside space permitting.</p> <p>Avoid sharing of instruments between students</p> <p>Position pupils back to back or side to side</p> <p>Ensuring good ventilation when indoors</p> <p>Singing, wind or brass playing in larger groups such as choirs, ensembles and academy assemblies should not take place</p> <p>Monitor risk controls</p>	Medium	Review when specific DfE guidance is published.
3	Lack of hygiene measures	<p>All musical instruments should be cleaned thoroughly and disinfected between each use.</p> <p>Wind and brass instruments in particular may only be played by the pupil to whom it belongs and not shared due to the increased risk of infection and the absence of effective cleaning measures in school.</p>		
4.	External music tutor or peripatetic teachers do not adhere to academy COVID-19 safety protocols	All external music tutors undertaking curricular and extra curricular activities will be informed of the music risk	Low	Provide guidance in writing prior to activity

		assessment and the wider protective measures operating within the academy prior to working on the academy site.		
5.	Lack of communication and understanding of control measure with employees	Ensure regular briefings and updates on a daily basis to employees within Music / Performing Arts departments and any others that teach or support music lessons / activities	Low	

**Please note:**

This risk assessment written with reference to information and guidance from Public Health England (PHE), Department for Education (DfE), Health and Safety Executive (HSE) and where relevant other Industry guidance.

This risk assessment should be reviewed regularly and updated if there changes in the matters to which it relates and in accordance with the LAT change tracker procedure.